

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier : UK OFFICE, INC.	P.O. No. : PO-23-07-140
Address : 558 PLAZA LORENZO RUIZ, BINONDO, MANILA METRO MANILA	Date : 24-July-2023
Tel No. : 241-5832 / 241-7372 / 242-5082 / 244 3103	Mode of Procurement: SHOPPING
TIN : 200-671-947-000	Reference P.R. No. : PR-23-03-272 PPS AB No. : AB-E23-05-064

Attention : **Blesilda Encila**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-8815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, G SIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 30 DAYS
Date of Delivery : _____	Payment Term : Government Terms
	Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	MARKER, whiteboard, felt tip, bullet type, Red <i>Offer: ARTLINE</i>	60	35.00	2,100.00
2	PIECE	MARKER, whiteboard, felt tip, bullet type, Blue <i>Offer: ARTLINE</i>	91	35.00	3,185.00
3	PIECE	MARKER, whiteboard, felt tip, bullet type, Black <i>Offer: ARTLINE</i>	100	35.00	3,500.00
4	SET	MARKER, FLUORESCENT <i>Offer: HBW</i>	317	45.00	14,265.00

SENATE OF THE PHILIPPINES
RECEIVED
 JUL 26 2023
 BY: _____ TIME: 9:30 AM
 OFFICE OF THE DEPUTY SECRETARY
 ADMINISTRATIVE AND FINANCIAL SERVICES
 25 200-2023-07-3496 P23,050.00

Nothing Follows
RECEIVED
 JUL 25 2023
 By: _____ Time: 6:20
 Administrative Management Bureau

RELATIVE ACCOUNTING SERVICE
RECEIVED
 JUL 25 2023
 BY: _____ TIME: 7:00 PM
 SENATE OF THE PHILIPPINES

Page 1 of 1 **Grand Total: P23,050.00**

(Total amount in words) **Twenty-Three Thousand Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: **ATTY. ARNEL JOSE S. BAÑAS**
 DEPUTY SECRETARY ADMINISTRATIVE AND FINANCIAL SERVICES
 Signature over Printed Name of Supplier
 Date: _____

Fund Cluster: _____
 Funds Available: **JUDITH C. EBOLAN**
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant
 ORS/BURS No.: _____
 Date of the ORS/BURS: _____
 Amount: _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-05-064) OPENED ON (5/23/23) AND PER BAC ADVISORY RE AWARD DTD (6/14/23)

ntomawis
 7/24/2023 / 1:40:15PM

RECEIVED

JUL 26 2023
 By: **RICA** Time: **1:57 PM**
 Property and Procurement Services

988-2

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